

SAMPLE 2021-2022 Collaborative Agreement between _____ Public Schools and Great Falls College Montana State University

This document outlines the partnership between the _____ School District and Great Falls College Montana State University (GFC MSU) for high school dual enrollment.

Purpose: The purpose of this partnership is to provide high school students in the _____ School District with the opportunity to earn either (a) high school credit and college credit simultaneously or (b) college credit only in the courses provided by GFC MSU.

References: Running Start Legislation:
http://leg.mt.gov/bills/mca/title_0200/chapter_0090/part_0070/section_0060/0200-0090-0070-0060.html

Administration Rule ARM 10.57.437 on Postsecondary Faculty License
<http://www.mtrules.org/gateway/ruleno.asp?RN=10.57.437>

GFC MSU Faculty OPI License list:
<http://admissions.gfcmsu.edu/dualenrollment/documents/LicensedFacultyList.pdf>

GFC MSU High School Dual Enrollment policy:
http://www.gfcmsu.edu/about/policies/PDF/300/310_1.pdf

Montana University System Dual Enrollment Guidelines:
<http://admissions.gfcmsu.edu/dualenrollment/documents/MUS-DE-guidelines.pdf>

GFC MSU Academic Catalog website: <http://catalog.gfcmsu.edu/>

GFC MSU Dual Enrollment website:
<http://admissions.gfcmsu.edu/dualenrollment/index.html>

Eligibility: High school students who are at least 16 years of age or a high school junior are eligible for dual enrollment courses under the following conditions:

- ✓ The student must have received prior authorization from a designated high school representative, **and**
- ✓ The student must complete and submit all appropriate paperwork for the program, **and**
- ✓ The student must satisfy all prerequisites listed in the catalog for the individual course they wish to take, **and**
- ✓ The classes requested must not be available through the school district, **and**
- ✓ In registering these students, GFC MSU will not displace adult students attending the College, **and**
- ✓ Developmental coursework (numbered lower than 100 level) is not eligible for dual enrollment pricing, **and**
- ✓ Dual Enrollment students will not be placed on course waitlists

Credits: Students will earn college credits as referenced in the current GFC MSU catalog. Typically one 3 credit semester college course is equivalent to 1 semester credit in high school.

Cost: Cost for dual credit or college-credit-only courses is determined by the Board of Regents of the Montana University System (MUS). In 2021-2022, the MUS will utilize the One-Two-Free program which enables students to enroll in their first two courses, up to six credits free. After One-Two-Free is maximized at GFC MSU, dual enrollment students are charged tuition based on the formula: 50% of resident 2-year tuition rate.

Projected 2021-2022 Tuition \$57.34/credit to student

Books, supplies, materials, course fees, program fees, and travel costs will be paid by either the student or the school district. Tuition and fee schedule is available online at <http://finaid.gfcmsu.edu>

Refunds: In the case of student withdrawal from dual enrollment courses, refunds will be made according to regular College policies (as stated in the catalog) and divided equally between the student and GFC MSU according to the Funding section above.

Online Courses: For online dual enrollment courses that will also earn the student high school credit, the School District will provide an on-site facilitator. This facilitator will provide on-site support for students taking online courses, generally of a technical nature, to ensure that students have the support they need to be successful with the technology. GFC MSU will provide direct assistance as needed for the facilitator.

Term: This agreement will remain in effect for the 2021-2022 academic year. On or before May 1, 2022 the parties will consider whether to continue the agreement for the next academic year.

Signatories: The following persons representing _____ Public Schools and Great Falls College Montana State University agree to the terms of this agreement, which will be revisited on or before May 1, 2022 for possible continuation in future academic years.

Superintendent of _____ Public Schools

Date

_____,CEO/Dean of GFC MSU

Date