



## Re-Opening Task Force Planning Teams

June 2, 2020

The Great Falls College Healthy Fall 2020 Task Force has formed 10 smaller teams, organized by operational area, in order to efficiently plan for the Fall 2020 semester. The goal of the task force is to create a plan for the campus that focuses on the health and safety of the students, faculty, staff, and community. Using guidelines provided by the Montana University System, American College Health Association, and the Center for Disease Control and Prevention, each team is led by a captain who will facilitate the conversation and create a draft plan that will then be reviewed by the entire task force, finalized, and distributed to campus. The task force will also coordinate with local health officials. All planning will be conducted with the oversight and final approval of Dr. Wolff, CEO/Dean.

Operational Area	Team Captain	Team Members	Includes
General/Campus-Wide	Leanne Frost, Dir. General Studies	Mary Kay Bonilla, Exec. Dir. Human Resources and Assoc. Dean of Student Services; Carmen Roberts, Dir. Operations	Contact Tracing, Case Management
Facilities/Maintenance	Gary Smart, Dir. of Facility Services	Carmen Roberts, Dir. Operations; Roger Pepper, Faculty, Safety Committee	Safety, Security, Cleaning, Maintenance, Buildings, College vehicles
Communications	Scott Thompson, Dir. Communications & Marketing	Leanne Frost, Dir. General Studies; Lorene Jaynes; Chief of Staff	Internal (Students, Faculty, Staff) & External (Community, Prospective Students, MSU, OCHE), on-campus, social media, website
Student Services	Leah Habel, Dir. Financial Aid	Charla Merja, Dir. Academic Success Center and Testing Center; Shannon Marr, Dir. Recruitment & Enrollment; Dena Wagner-Fossen, Registrar; Troy Stoddard, Dir. Advising & Career Services; Laura Wight, Dir. Library	Student Central (Advising, Registrar, Financial Aid, Student Accounts, Admissions), Library, ASC, Testing Center, Opening Day
Instruction	Russ Motschenbacher, Dir. Health Sciences	Leanne Frost, Dir. General Studies; Joel Sims, Dir. Trades; Heather Palermo, Dir. Lifelong Learning; Jana Parsons, Faculty Senate Chair	In-class lecture/lab & remote for all 3 academic divisions, Lifelong Learning, work-based learning (clinicals, internships, etc.), coordinate with CCRC
Events - Community	Denise Ostberg, Events Coordinator	Lorene Jaynes, Chief of Staff; Carmen Roberts, Dir. Operations	Community/public events on campus – both those hosted by the college and by external organizations, Info Desk
Student Activities	Joshua Archey, Student Engagement Coordinator	Kathy Meier, Dir. Disability Services; Aaron Frank, Student Government President	Clubs, activities, service learning, student government, support centers (Veterans Support Center, Native American Enrichment Center), food pantry
Employees	Mary Kay Bonilla, Exec. Dir. Human Resources and Assoc. Dean of Student Services	Pam Buckheit, Staff Senator	Health & Wellness, mental health, travel, training
Bookstore/Cafeteria	Carmen Roberts, Dir. Operations	As needed	Bookstore, Cafeteria
Business Operations	Carmen Roberts, Dir. Operations	As needed	Accounting, Payroll, IR,
Technology	Dave Bonilla, Chief Technology Officer	As needed	IT, eLearning, Print Center