



**SUBJECT:** Academic Affairs

**POLICY:** 201.1 Copyrighted Materials

**RELATED PROCEDURE:** 201.1.1

**EFFECTIVE:** July 2010

**REVISED:** January 2022

**REVIEWED:**

### **Introduction and Purpose**

Great Falls College Montana State University is committed to compliance with the U.S. Copyright Law and with the doctrine of Fair Use.

### **Policy**

Great Falls College will respect the intellectual property rights of those who create and publish original works of authorship, whether in written form or in other media of expression. Therefore, the college will authorize reproduction of copyrighted materials only under the following conditions:

1. When permission is obtained from the copyright owner, or
2. When reproduction of copyrighted materials falls within Fair Use as defined by copyright law.

Acknowledging the source of the copyrighted material does not substitute for obtaining permission.

### **Definitions and References**

Guidelines, including considerations for Fair Use, can be found in the [Reproduction of Copyrighted Works by Educators and Librarians](#). If it is unclear whether copying or distribution would require permission, guidance should be requested from the Office of Legal Counsel.