

Division Directors Meeting Notes
December 4, 2014

Present: Heidi Pasek, Bruce Gottwig, Laura Wight, Teresa Rivenes, Frankie Lyons, Leanne Frost, Charla Merja

- Tactical Items
 - It was decided to change the Standup Meeting to 8:20.
 - Brittany Budeski visited with us regarding program brochures and program cards. The templates are ready to go for the brochures, Brittany is waiting on content from the Program Directors/Division Directors. It was decided there are 2 unique needs that need to be addressed with recruitment/program promotion materials. Heidi suggested program brochures for every program, including program coursework. It would be possible to put the coursework on an insert that the Program Directors can use. The problem with the coursework is it becomes incorrect when there are changes made and can give students false information. The Division Directors will meet with Kari and Brittany to develop something that works for everyone.
 - CPBAC positions will be discussed at the meeting on December 9th. Make sure everyone has theirs submitted to review.
 - Program Prioritization will be handed over to Faculty Senate, making the process faculty driven.