

SUBJECT: Governance and Organization

POLICY: 109.1 Development Board

RELATED PROCEDURE:

EFFECTIVE: May 2011

REVISED: October 2013

REVIEWED: May 2017

Introduction and Purpose

Great Falls College MSU recognizes financial challenges exist for both current and prospective students, as well as their family, when accessing higher education. Similarly, the College recognizes the financial needs of academic programs and campus projects that may require funding beyond what state appropriations and tuition provide. Thus, Great Falls College MSU believes community driven philanthropy can hold the promise of advancing the College and its mission. The Great Falls College MSU Development Board is established to increase awareness and private giving in support of the College.

Policy

Mission

Great Falls College MSU Development Board dedicates its time and energy to generate resources to benefit the mission of the college.

Charge

The Development Board is charged with advancing the philanthropic activities of the College to ultimately ensure students are provided the fiscal means to attend college, and when they do, to experience high-quality programs, services, and facilities that enhance their education and learning opportunities. The Development Board provides leadership and guidance to the College, serves in an advisory capacity to the Dean/CEO of the institution, and actively participates in the institution's charge to generate private resources on behalf of students.

Within this capacity, the Development Board will function to meet the following objectives:

1. Serve as advocates for Great Falls College MSU in the community;
2. Create relationships for the College with various segments of the community;
3. Identify prospective donors and participate in solicitations for the support of the College;
4. Support current projects and initiatives;
5. Identify and explore new projects for capital fundraising campaigns;
6. Have an expectation to financially support the college;

Relationship with the MSU-Foundation

The MSU – Foundation, which supports Montana State University, is a separately incorporated entity, organized under Section 501(c)(3) of the Internal Revenue Code ("IRC") governed by the Foundation's Articles of Incorporation and Bylaws and organized to enhance the continuing excellence of the University by attracting financial support and being prudent stewards of its resources and friendships. The Foundation has agreed to accept and manage gifts made to Great Falls College MSU in compliance with the MSU- Foundation Gift Policies and other governing documents.

Membership

The Development Board is comprised of concerned and engaged community representatives that can fulfill a myriad of roles necessary for a well-rounded, philanthropic body. The Development Board shall consist of up to 19 members who serve two-year terms. Board members are appointed by the CEO/Dean. The college's CEO/ Dean will serve as an ex-officio member. The Board is staffed by the Executive Director of Development, Communications and Marketing, who reports to the CEO/ Dean at GFC MSU.



Executive Committee/Officers

The Great Falls College MSU Development Board shall have an Executive Committee formed of the Chair, Vice-Chair, and an At-Large Member. The Board shall elect a Chair, Vice Chair, and At-Large Member of the board to serve as the Executive Committee on an annual basis. Officers may serve multiple terms as determined by the Board.

Meetings

The Development Board will meet on a regular basis, no less frequent than quarterly. Additional meetings may be called as needed by the CEO/ Dean of the college, Executive Director of Development, Marketing and Communications or the board chair. Business of the Development Board can be conducted via electronic mediums as needed. For any action items requiring the approval of the Development Board, quorum is required and defined as a majority of the board. Voting is constituted by a simple majority of those board members.