

Satisfactory Academic Progress Appeal Form

***to be used for Academic and/or Financial Aid Suspension**

Instructions:

1. Complete this form (both sides).
2. Attach an explanation detailing why you did not maintain Satisfactory Academic Progress, how you will successfully complete your next term, and how your circumstances have changed.
3. Meet with an Academic Advisor to create an Academic Plan. Academic Plan (with advisor signature) must be attached to this form.

*Please allow 2-4 weeks for processing and review. You will be notified in writing when a decision is made. Appeals submitted less than 2 weeks prior to the beginning of classes may not be processed due to time constraints.

Name: _____
Last First

GFC MSU Student ID Number: _____

Current Phone: _____

Current Mailing Address: _____

Current Email Address: _____

Last Term Attended:

Fall Spring Summer Year _____

Next Term Planning to Attend:

Fall Spring Summer Year _____

FOR ADMISSIONS/RECORDS & FINANCIAL AID OFFICE USE ONLY

For Admissions/Records Office Use Only (copy received)

Approved:

Fall Spring Summer Year: _____
 Probation Denied Pending

Comments: _____

Registrar Signature _____ Date: _____

For Financial Aid Office Use Only (copy received)

Approved:

Fall Spring Summer Year: _____ Academic Plan
 Probation Max Time Extension Through _____
 Denied Pending

Comments: _____

Financial Aid Director Signature _____ Date: _____



**GREAT FALLS
COLLEGE**
MONTANA STATE
UNIVERSITY

Academic Suspension and Financial Aid Suspension are not the same. Students may be on Academic AND/OR Financial Aid suspension.

About Academic Suspension

Students who develop a pattern of low academic performance risk being suspended from Great Falls College.

All students enrolled in credit bearing courses who receive less than a 2.0 GPA and have a cumulative GPA below a 2.0 for the second consecutive academic term are suspended from the College.

Following suspension from Great Falls College or another college, students will not be considered for reinstatement until at least one semester (excluding summer) has passed.

About Financial Aid Suspension

A student may be on Financial Aid Suspension without being on Academic Suspension. If a student has not completed the minimum number of required credit hours compared to attempted credits (pace), has not earned a minimum cumulative 2.0 GPA or has reached the maximum allowed timeframe for completion, they can be suspended from financial aid.

How to Appeal a Suspension

Appeals are considered when students can document that extraordinary circumstances beyond their control negatively affected their studies. If you appeal, you must follow the instructions at the top of this page.

Students can also appeal an academic suspension after sitting out one semester (excluding summer).

