



*Petition to Register for Excess Credits*

- A student may enroll for a maximum of 19 credits per semester without special approval.
- This form must be completed to request registration for credits above the maximum of 19 credits.
- This petition must be signed by both the student's academic advisor or Registrar and turned in to the Registrar's Office prior to being allowed to register for additional credits.
- This petition allows the student to register for no more than the approved number of credits.

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Total credits requested: \_\_\_\_\_ Semester/Year: \_\_\_\_\_ Program: \_\_\_\_\_

Reason for request: \_\_\_\_\_

\_\_\_\_\_

Which class(es) are you wanting to add? \_\_\_\_\_

Attach a copy of your current course/class schedule. Please mark if attached YES

Last semester/year enrolled: \_\_\_\_\_ Last Semester GPA: \_\_\_\_\_ Cumulative GPA \_\_\_\_\_

Student Signature: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Total credits approved: \_\_\_\_\_ Denied \_\_\_\_\_

Advisor or Registrar Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office use only:

Date processed: \_\_\_\_\_ Processed by: \_\_\_\_\_ Student called: \_\_\_\_\_

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